

	<p><b>UNIVERSITY POLICIES FOR THE COURSE</b>  <b>«Otorhinolaryngology»</b></p> <p><b>Higher education level</b> The Second Level Of Higher Education, National Qualifications Framework Of Ukraine – The 7th Level, QF-LLL – The 7th Level, FQ-EHEA – The Second Cycle  <b>Major: Educational programme</b> 222 Medicine: Medicine  <b>Year of study</b> 2024  <b>Semester</b> 7 semester  <b>Mode of study</b> full-time course  <b>Language of instruction</b> English</p>
<p><b>Teacher(s)</b></p>	<p>Smiianov Vladyslav Anatoliiovych</p>
<p><b>Contact</b></p>	<p>Candidate of Medical Sciences, Associate Professor of the Department of Public Health Smiianov Yevhen, e-mail: yevhen.smiianov@med.sumdu.edu.ua  Candidate of Medical Sciences, Assistant of the Department of Public Health Inna Plakhtienko, e-mail: snegiryova@med.sumdu.edu.ua</p>
<p><b>Time and room for giving consultations</b></p>	<p>Consultations are held every Tuesday from 15:00 to 16:20. Address: 1, Zalivna street (Smiyanov Clinic, study room 1).</p>
<p><b>Links to online educational platforms</b></p>	<p><a href="https://mix.sumdu.edu.ua/study/course/5972">https://mix.sumdu.edu.ua/study/course/5972</a></p>
<p><b>Syllabus</b></p>	<p><a href="http://pg.cabinet.sumdu.edu.ua/report/syllabus/1526697">http://pg.cabinet.sumdu.edu.ua/report/syllabus/1526697</a></p>
<p><b>Channels for maintaining contact with the group for receiving and working on materials</b></p>	<p>Mix.sumdu.edu.ua, e-mail, viber</p>
<p><b>POLICIES</b></p>	
<p><b>Attendance policy</b></p>	<p>The student must attend 100% of practical and 60% of lectures. In case of skipping classes, the student must work off the missed class in accordance with the schedule of reworks, approved by the department in the presence of the relevant order of the dean's office.</p>

<p><b>Assessment policy</b></p>	<p>When mastering the materials from the student's module, a maximum of 5 points is assigned for each practical lesson (the grade is set in the traditional 4-point grading system). The final score for the current activity is recognized as the arithmetic sum of the scores for each practical lesson and for individual work. The maximum number of points that a student can get in practical classes during the cycle - 120 points. The number of points of the student is calculated by the formula 120 multiplied by the arithmetic mean and divided by 5. The maximum number of points for the current educational activity of the student - 120. The student is allowed to make the final module control. scored at least 72 points. Compilation of the final module control (FMC) is carried out at the last practical lesson. The final score for FMC consists of a summary score for test tasks (maximum 32 points) and for checking the acquisition of theoretical and practical knowledge (maximum 48 points). FMC score is set in the traditional 4-point grading system with subsequent translation into points, with a score of "5" corresponds to 80 points, "4" - 64 points, "3" - 48 points, "2" - 0 points. FMC is credited to a student if he scored at least 48 out of 80 points. Incentive points are added to the assessment of the discipline for the implementation of an individual research project (defense of student academic work 12 points, presentation at the conference 5 points, poster presentation at the conference 4 points, abstracts 3 points). The total score in the discipline may not exceed 200 points.</p>
<p><b>Deadlines and course retake policy</b></p>	<p>In case of unsatisfactory result, the student has the right to reassign the differentiated test twice - the first time to the examiner appointed by the head of the department, the second - to the commission created by the dean's office. Reassignment of differentiated credit is carried out according to a separate schedule, which is approved by the dean's office. Students who fail to take the test without good reason are considered to have received an unsatisfactory grade. The student's refusal to perform the task is certified as an unsatisfactory answer. The student has the right to receive an explanation of the grade obtained.</p>
<p><b>Assessment appeals policy</b></p>	<p>The results of the module and semester assessment are subject to appeal. A student must lodge an appeal to the director/dean on the day of certification or after announcing the results, but no later than the next working day. The appeal commission is established by the director/dean's order. The appeal commission's decision may change the grade in case of violations revealed during the attestation.</p>

<b>Academic integrity policy</b>	<p>Participants must complete all tasks according to the course requirements independently. Participants are not allowed to cheat during the written module or summative test. The assignments should not contain plagiarism, facts of fabrication, falsification, cheating. Manifestations of other types of academic dishonesty determined by the Academic Integrity policy are also unacceptable. If a teacher reveals violations of academic integrity by students during the course, the former have the right to take one of the following actions: - to reduce points by up to 40% for practical assignments; - to give recommendations for improving and resubmitting mandatory homework assignments with the reduction of points by up to 25%; - to not accept mandatory homework assignments without the right to resubmit; - set a date for retaking the written module or the summative test with a reduction of points by up to 15%; - to not allow to retake the written module or the summative test.</p>
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