



**UNIVERSITY POLICIES FOR THE COURSE
«Medical Biology»**

Higher education level The Second Level Of Higher Education, National Qualifications Framework Of Ukraine – The 7th Level, QF-LLL – The 7th Level, FQ-EHEA – The Second Cycle
Major: Educational programme 222 Medicine: Medicine
Year of study 2021
Semester 1, 2 semester
Mode of study full-time course
Language of instruction English

Teacher(s)	Biesiedina Antonina Anatoliivna
Contact	Ph.D., Senior Lecturer of the Department of Physiology and Pathophysiology with a course of medical biology e-mail: a.besedina@med.sumdu.edu.ua
Time and room for giving consultations	Medical Institute, Department of Physiology and Pathophysiology with a course in medical biology, office 411 every Tuesday at 4.30 pm
Links to online educational platforms	https://elearning.sumdu.edu.ua/studios/init/4970 https://mix.sumdu.edu.ua/home/roles
Syllabus	http://pg.cabinet.sumdu.edu.ua/report/syllabus/1148775
Channels for maintaining contact with the group for receiving and working on materials	Mix.sumdu.edu.ua platform, e-mail a.besedina@med.sundu.edu.ua
POLICIES	
Attendance policy	The student must attend 100% of practical and 60% of lectures. In case of admission, the student must work out the missed class in accordance with the schedule of work, approved by the department in the presence of the relevant order of the dean's office.
Assessment policy	The discipline grade is defined as the sum of points for current educational activity (not less than 72) and points for exam (not less than 48). If the student's current academic achievement is below the minimum but a student has received any positive exam mark, he/she receives 72 points for current activity and 48 points for the exam, and total score is 120 points. Based on the results of the current study and examination, depending on the amount of points obtained, a student receives a grade for discipline in the national scale (excellent – good – satisfactory – unsatisfactory); the conversion is done according to the appropriate scale. The grade for a discipline is given to a student only when he/she completes the syllabus.

<p>Deadlines and course retake policy</p>	<p>In case of unsatisfactory result, the student has the right to retake the semester exam twice - the first time to the examiner appointed by the head of the department, the second - to the commission created by the dean's office. The re-examination is carried out according to a separate schedule, which is approved by the dean's office. Students who fail to take the exam without good reason are considered to have received an unsatisfactory grade. The student's refusal to perform the examination task is certified as an unsatisfactory answer. The student has the right to receive an explanation of the grade obtained.</p>
<p>Assessment appeals policy</p>	<p>The results of the module and semester assessment are subject to appeal. A student must lodge an appeal to the director/dean on the day of certification or after announcing the results, but no later than the next working day. The appeal commission is established by the director/dean's order. The appeal commission's decision may change the grade in case of violations revealed during the attestation.</p>
<p>Academic integrity policy</p>	<p>Participants must complete all tasks according to the course requirements independently. Participants are not allowed to cheat during the written module or summative test. The assignments should not contain plagiarism, facts of fabrication, falsification, cheating. Manifestations of other types of academic dishonesty determined by the Academic Integrity policy are also unacceptable. If a teacher reveals violations of academic integrity by students during the course, the former have the right to take one of the following actions: - to reduce points by up to 40% for practical assignments; - to give recommendations for improving and resubmitting mandatory homework assignments with the reduction of points by up to 25%; - to not accept mandatory homework assignments without the right to resubmit; - set a date for retaking the written module or the summative test with a reduction of points by up to 15%; - to not allow to retake the written module or the summative test.</p>