	UNIVERISTY POLICIES FOR THE COURSE «Internal Medicine» Higher education level The Second Level Of Higher Education, National Qualifications Framework Of Ukraine – The 7th Level, QF-LLL – The 7th Level, FQ-EHEA – The Second Cycle Major: Educational programme 222 Medicine: Medicine Year of study 2024 Semester 7 semester Mode of study full-time course Language of instruction English
Teacher(s)	Fadieieva Hanna Anatoliivna
Contact	Hanna Fadieieva, Ph.D., Associate Professor of Internal Medicine department with the Center of Respiratory medicine, e-mail: g.fadeeva@med.sumdu.edu.ua
Time and room for giving consultations	18, Kovpaka str., Sumy Regional Clinical Hospital on Thursdays, 15.00-17.00
Links to online educational platforms	https://elearning.sumdu.edu.ua/works/3192/nodes/586692
Syllabus	http://pg.cabinet.sumdu.edu.ua/report/syllabus/1351575
Channels for maintaining contact with the group for receiving and working on materials	Mix.sumdu.edu.ua, e-mail, Viber
POLICIES	
Attendance policy	Students are required to attend 100% of practical lessons and 60% of lectures. In case of skipping the classes, the student must rework missed class by the schedule of reworks, which the department approved according to the relevant Dean's office instructions.

Assessment policy	For each practical lesson, a max of 5 points is assigned (the mark is given in the traditional 4-point grading system). At the end, the arithmetic average of the student's progress is calculated. The max number of points that a student can receive in practical classes during the academic year is $110^*$ arithmetic mean/5. For writing a medical history and its defense, the following points are assigned: "5" – 5 p., "4" – 4 p., "3" – 3 p., "2" – 0 p. In total, a max of 10 points can be obtained for a medical history, a min – 6. The max number of points for a student's current educational activity is 120, the min is 72 (provided that the requirements of the curriculum are met). The exam consists of 4 tasks (3 theoretical questions and 1 practical task), for each of which the following points are assigned: "5" – 20 p., "4" – 16 p., "3" – 12 p., "2" – 0 p. Thus, the max number of points for the exam is 80, the min – 48. Incentive points are added to the assessment in the discipline: for a prize in the II round of the Olympiad in a discipline or in a competition of student scientific papers - 12 points, for participation in a student scientific forum in the form of an oral report - 5 points, for participation in a scientific forum in the discipline - 2 points, in the selection of video material on the discipline - 2 points. The grade for the discipline is defined as the sum of points for the student's individual independent work (not more than 12) and points for the exam (not less than 48). The total score for a discipline can't be more than 200.
Deadlines and course retake policy	In the case of an unsatisfactory exam result, the student has the right to retake the semester exam twice: the first time - to the examiner, who is appointed by the Head of the department, the second - to the Commission, which the Dean's office creates. Re-examination is carried out by an individual schedule which the dean's office approves. Students who did not come to the exam without valid reason are considered as those who received an unsatisfactory grade. A student's refusal to perform examination tasks is considered an unsatisfactory answer. The student has the right to get an explanation concerning the received grade.
Assessment appeals policy	The results of the module and semester assessment are subject to appeal. A student must lodge an appeal to the director/dean on the day of certification or after announcing the results, but no later than the next working day. The appeal commission is established by the director/dean's order. The appeal commission's decision may change the grade in case of violations revealed during the attestation.

Academic integrity policy	Participants must complete all tasks according to the course requirements independently. Participants are not allowed to cheat during the written module or summative test. The assignments should not contain plagiarism, facts of fabrication, falsification, cheating. Manifestations of other types of academic dishonesty determined by the Academic Integrity policy are also unacceptable. If a teacher reveals violations of academic integrity by students during the course, the former have the right to take one of the following actions: - to reduce points by up to 40% for practical assignments; - to give recommendations for improving and resubmitting mandatory homework assignments with the reduction of points by up to 25%; - to not accept mandatory homework assignments without the right to resubmit; - set a date for retaking the written module or the summative test with a reduction of points by up to 15%; - to not allow to retake the written module or the summative test.
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