|  | UNIVERISTY POLICIES FOR THE COURSE «General Surgery»  Higher education level The Second Level Of Higher Education, National Qualifications Framework Of Ukraine – The 7th Level, QF-LLL – The 7th Level, FQ-EHEA – The Second Cycle Major: Educational programme 222 Medicine: Medicine Year of study 2023 Semester 5 semester Mode of study full-time course Language of instruction English  |
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| Teacher(s)   | P`iatykop Hennadii Ivanovych   |
| Contact  | P`iatykop Hennadii Ivanovych - h.piatykop@med.sumdu.edu.ua   |
| Time and room for giving consultations   | Reworks are held every Wednesday from 15.30 to 17.00 and by agreement with the teacher on the basis of the surgical department "Sumy Regional Clinical Hospital"   |
| Links to online educational platforms  | https://mix.sumdu.edu.ua/study/course/2427   |
| Syllabus   | http://pg.cabinet.sumdu.edu.ua/report/syllabus/1115517   |
| Channels for maintaining contact with the group for receiving and working on materials | personal account, MIX SSU, group in Viber  |
| POLICIES   |  |
| Attendance policy  | The student must attend all practical classes and at least 60% of lectures. Students who have completed all missed practical classes and 60% of lectures by the deadline are admitted to the final module control. Lectures are conducted by writing an abstract on the topic of the missed lecture (handwritten version, not less than 10 pages) and defending the abstract to the teacher who gave the lecture, or the head of the department. |

## **Assessment policy**

The highest number of points based on the results of the current and final tests that a student can receive is 200 points. Assessment of current student performance is carried out at each practical lesson on a four-point scale ("5", "4", "3", "2") and is recorded in the journal of academic performance. The marks according to the traditional scale are converted into points according to the scale of conversion of traditional scores (average score to the nearest hundredth) into rating points. The maximum number of points that a student can score for current activities - 120. The minimum current number of points that a student must gain when studying all practical classes in the discipline - 72 points, which corresponds to the average score for current performance "3". The final modular control is allowed for students who have completed all types of planned educational work, completed all missed classes by the deadline. In case of insufficient number of points for current classes, students have the opportunity to be admitted to the module by preparing for the main questions of the discipline (list of questions on the website or from the teacher) and pass "Admission" to the module by answering 3 random questions from the above list. For the final modular control the student can get a maximum of 40% of the total number of points - 80, of which 20 points for testing, 60 points - for an oral answer (5 questions in one ticket).

## Deadlines and course retake policy

In case of insufficient number of points for current classes, students have the opportunity to be admitted to the module by preparing for the main questions of the discipline (list of questions on the website or from the teacher) and pass "Admission" to the module by answering 3 random questions from the above list. The student has only 3 attempts to pass the "Admission" with an interval for preparation of at least two days. Thus the third (last) attempt of "Admission" is carried out only in the presence of the head of department. In the case when a student received an unsatisfactory mark for module control, he must retake it at the 19th week in the form of testing. The maximum mark that a student can receive for module control is "3". The grade in the discipline, which the student receives in the 19th week after the re-examination of the modular control, is defined as the sum of points for the current performance and 48 points for the modular control. If the student did not reschedule the FMC in the 19th week - the second retake is conducted in the form of testing in the presence of the commission. The maximum mark that a student can receive for modular control is "3". After the second retake of FMK, all current points received by the student in the discipline are canceled. The total mark for the discipline that a student can receive after the 3rd re-examination of the module control can not be more than "3", which corresponds to 120 points. The student must retake the FMC before the start of the next semester.

| Assessment appeals policy | The results of the module and semester assessment are subject to appeal. A student must lodge an appeal to the director/dean on the day of certification or after announcing the results, but no later than the next working day. The appeal commission is established by the director/dean's order. The appeal commission's decision may change the grade in case of violations revealed during the attestation.   |
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| Academic integrity policy | Participants must complete all tasks according to the course requirements independently. Participants are not allowed to cheat during the written module or summative test. The assignments should not contain plagiarism, facts of fabrication, falsification, cheating. Manifestations of other types of academic dishonesty determined by the Academic Integrity policy are also unacceptable. If a teacher reveals violations of academic integrity by students during the course, the former have the right to take one of the following actions: - to reduce points by up to 40% for practical assignments; - to give recommendations for improving and resubmitting mandatory homework assignments with the reduction of points by up to 25%; - to not accept mandatory homework assignments without the right to resubmit; - set a date for retaking the written module or the summative test with a reduction of points by up to 15%; - to not allow to retake the written module or the summative test. |